**Woodrow Wilson Middle School Computer and**

**Financial Literacy Syllabus**

**About Me:**

Name: Mr. DeCenso

Classroom: 118

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**Course Description:**

Students will be able to understand the functionality of a computer. They will be able to perform computing tasks such as opening and saving assignments, inserting additional components to enhance documents, etc., create basic documents, spreadsheets, and slide presentations. In addition to being able to perform novice to intermediate computing tasks, students will have a working knowledge regarding money and how it’s used. They will develop an understanding toward the importance of saving, budgeting, the use of credit, and how to make smart shopping decisions. Finally, students will be given introductory lessons in computer coding.

**Procedures and Rules:**

* Sit at your workstation properly, logon, and begin typing drill or finish any work not completed.
* Follow instructions throughout the lesson and activity.
* Save your work at the end of class, logoff, tidy up your area, and push your chair in as you leave.
* While in class refrain from playing inappropriate games, websites, etc. and/or making inappropriate comments to our peers.
* Do not interfere with your peers workstations to avoid being removed from class.
1. Be respectful of everyone around you.
2. Keep your personal items to yourself.
3. No food, drink, or cell phone is permitted in class at any time!!

**Assignment Submission:**

Students will be uploading their completed work using [www.edmodo.com](http://www.edmodo.com) for 6th grade and [www.schoology.com](http://www.schoology.com) for 7th/8th grade students. These websites can be accessed from home (or any smart phone or tablet) as well. If a student is unable to finish their work in class, they can simply use this as a tool to save their work and finish it at home to turn in later.

**Grading Scale:**

95 – 100% A 90 – 94% A-

85 – 89% B 80 – 84% B-

75 – 79% C 70 – 74% C-

65 – 69% D 0 – 64% F

Student Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parent Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_